

IV-DT Descriptor Tables

The titles for most of the codes contained in CALSTARS are maintained in the Descriptor Tables. In addition to serving as a means of storing titles, the table also serves as the master list of all valid codes contained in the system. Each time a code is entered (whether as a part of an accounting transaction or as a part of a table maintenance transaction), a validation test called an "edit" is automatically made to ensure that the code is present in the Descriptor Tables. Failure to find the code results in an error.

STRUCTURE

The Descriptor Table is comprised of 39 sub-tables. Each sub-table is identified by a code from D01 through D54. The records in each table contain two data elements: a control key and informational elements. The control key consists of a 1-letter table type, which is always 'D' for 'descriptor' followed by a 2-digit Table ID Number and the variable length Table Entry Key. The informational data are composed of two items: Reference Data (if required), and Title for the table record.

Descriptor Tables are subdivided into statewide and agency level tables. Statewide Tables are not accessible by agencies. Examples of statewide tables are the Organization (D01) and Fund (D22) tables. These tables are primarily derived from the *Uniform Codes Manual* (UCM) and are maintained by the Department of Finance (DOF) CALSTARS staff. Exhibit IV-DT-1 designates statewide tables by the ORG CODE shown as **0000**. Agency Descriptor Tables are controlled and maintained by each agency depending upon their needs.

Listed below are all the sub-tables contained in the Descriptor Table as well as a short description of each:

- ✧ **D01 Organization** -- contains the 4-digit statewide Organization codes (from the *Uniform Codes Manual*) and the Organization titles that identify the state agencies.
- ✧ **D02 Section** -- contains the 6-digit control key (consisting of Organization and Section codes) and the Section titles that reflect the first level of an agency's organizational hierarchy.
- ✧ **D03 Sub-Section** -- contains the 8-digit control key (consisting of Organization, Section and Sub-Section codes) and the Sub-Section titles that reflect the organizational breakdown of Section.
- ✧ **D04 Unit** -- contains the 10-digit control key (consisting of Organization, Section, Sub-Section and Unit codes) and the Unit titles that reflect the organizational breakdown of Sub-Section.

- ✧ **D05 Sub-Unit** -- contains the 12-digit control key (consisting of Organization, Section, Sub-Section, Unit and Sub-Unit codes) and the Sub-Unit titles that reflect the organizational breakdown of Unit.
- ✧ **D06 Sub-Sub-Unit** -- contains the 14-digit control key (consisting of Organization, Section, Sub-Section, Unit, Sub-Unit and Sub-Sub-Unit) and the Sub-Sub-Unit titles that reflect the organizational breakdown of Sub-Unit.
- ✧ **D09 Category** -- contains the 1-digit statewide Category codes (from the *Uniform Codes Manual*) and the category titles that identify general types of expenditures.
- ✧ **D10 Category/Object** -- contains the 3-digit statewide control key consisting of Category and Object (from the *Uniform Codes Manual*) and the Object titles that reflect the details within each Category.
- ✧ **D11 Object Detail** -- contains the 3-digit statewide Object Detail codes (from the *Uniform Codes Manual*) and the Object Detail titles. Each Object Detail code also references the Category, Object and the Reportable Payment Indicator.
- ✧ **D12 Agency Object** -- contains the 9-digit control key (consisting of Organization, Object Detail and Agency Object codes) and the Agency Object titles that reflect a lower level of Object Detail available to the agencies.
- ✧ **D15 Program** -- contains the 6-digit control key (consisting of Organization and Program codes) and the agency Program titles.
- ✧ **D16 Element** -- contains the 8-digit control key (consisting of Organization, Program and Element codes) and the Element titles that reflect the programmatic breakdown of agency Programs.
- ✧ **D17 Component** -- contains the 11-digit control key (consisting of Organization, Program, Element and Component codes) and the Component titles that reflect the programmatic breakdown of agency Elements.
- ✧ **D18 Task** -- contains the 14-digit control key (consisting of Organization, Program, Element, Component and Task codes) and the Task titles that reflect the programmatic breakdown of agency Components.
- ✧ **D19 PCA Level 1** -- contains the 9-character control key (consisting of Organization and PCA Level 1 codes) and the PCA Level 1 titles.
- ✧ **D20 Funding Source** -- contains the 1-letter statewide Funding Source codes (from the *Uniform Codes Manual*) and the Funding Source titles that identify the fund sources associated with statewide Funds (D22).
- ✧ **D21 GAAP Fund** -- contains the 1-letter statewide Generally Accepted Accounting Practices (GAAP) Fund codes (from the *Uniform Codes Manual*) and the GAAP Fund titles that identify the types of funds recommended by the National Council on Government Accounting.

- ✧ **D22 Fund** -- contains the 4-digit statewide Fund codes (from the *Uniform Codes Manual*) and the Fund titles that identify the particular statutory accounting funds. Fund is used to reference both the GAAP Fund and the Funding Source. This sub-table also contains an indicator that controls if the fund is shared among agencies or managed exclusively by one agency. In addition, the State Appropriation Limit (SAL) Code is stored here for all funds.
- ✧ **D23 Fund Detail** -- contains the 10-digit control key (consisting of Organization, Fund and Fund Detail codes) and the Fund Detail titles that provide a breakdown of Funds for specialized reporting within those funds. Indicators in this sub-table enable each agency to vary the level at which allotments, appropriations, cash and project information are recorded.
- ✧ **D24 Character** -- contains the 1-digit statewide Character codes (from the *Uniform Codes Manual*) and the Character titles that classify appropriations according to major purpose, i.e., Support, Local Assistance or Capital Outlay.
- ✧ **D25 Method** -- contains the 1-digit Method codes (from the *Uniform Codes Manual*) and the Method titles that classify appropriations according to the mechanism used to make the appropriation.
- ✧ **D26 Reference** -- contains the 7-digit control key (consisting of Organization and Reference codes) and the Reference titles that identify all appropriations within an agency.
- ✧ **D27 Sequence** -- contains the 6-digit control key (consisting of Organization and Sequence codes) and the Sequence title. Sequence has been dropped from the *Uniform Codes Manual*. Although it is not used by CALSTARS, the data element has not been removed from CALSTARS.
- ✧ **D31 General Ledger Account** -- contains the 4-digit statewide General Ledger Account numbers and the General Ledger Account titles (from the *Uniform Codes Manual*). Indicators in the table identify whether the account is a real or nominal account and whether it normally has a debit or credit balance.
- ✧ **D32 Subsidiary** -- contains the 16-digit control key (consisting of Organization, General Ledger Account and Subsidiary code) and the Subsidiary titles that provide agencies with a breakdown of General Ledger Accounts.
- ✧ **D33 Receipt Source** -- contains the 6-digit statewide Receipt Source codes (from the *Uniform Codes Manual*) and the Receipt Source titles to identify funds received. Also contains indicators that control posting in-transit and unremitted cash to the appropriation file and indicators that relate receipt source to general ledger account. In addition, the State Appropriation Limit (SAL) Code is stored here only for Revenue (1st digit 1) source codes.
- ✧ **D34 Agency Source** -- contains the 12-digit control key (consisting of Organization, Receipt Source and Agency Source codes) and the Agency Source titles that provide agencies a further breakdown of receipt source.

- ✧ **D35 Location** -- contains the 10-digit control key (consisting of Organization and Location codes) and the Location titles that allow agencies to accumulate financial data by geographic location.
- ✧ **D40 Federal Catalog Number** -- contains the 5-digit Federal Catalog Numbers and the associated three digit project number assigned by the State Controller's Office for grant reporting purposes.
- ✧ **D42 Project** -- contains the 10-character control key (consisting of Organization and Project codes) and the Project titles that allow agencies to identify special accounting entities, such as Federal grants or capital outlay projects.
- ✧ **D43 PCA Activity** -- contains the 13-character control key (consisting of Organization, PCA Number and PCA Activity codes) and the PCA Activity titles.
- ✧ **D45 Agency Conversion Table** -- contains the 8-digit control key (consisting of SCO Payroll Reporting Unit (PRU) Agency Code, Attendance Reporting Unit (ARU) Code and Funding Fiscal Year). This table is maintained by DOF. For CALSTARS purposes, the ARU is coded '000' unless the SCO is using it to identify the Agency when the PRU is an SCO statewide code for a specific program or function. The D45 table is used to convert the SCO payroll information to Organization Code for use in the CALSTARS labor subsystem.
- ✧ **D46 Pay Period Table** -- contains the 6-digit control key (consisting of pay period year and month). This table is maintained by DOF. This table identifies the pay period beginning date and ending date, the number of hours in the month, and the warrant issue date.
- ✧ **D47 Payroll Object Conversion Table** -- contains the 7-digit control key (consisting of Organization Code and Blanket Serial Number) and the object detail codes and optional agency object codes for each SCO payroll blanket. Blanket numbers must be assigned one-to-one to object detail and agency object.
- ✧ **D48 Object Conversion Table** -- contains the 20-digit control key (consisting of Organization, Project, Object-Low and Object-High codes) and the Converted Object codes and titles that allow agencies to convert the UCM object coding structure for Grant Project File reporting purposes.
- ✧ **D49 Agency Transaction Code Data Requirements** -- contains the 7-digit control key (consisting of Organization Code and Transaction Code) and indicators that specify what data elements must be coded on specific types of transactions. Under current policy, all agencies must use the Statewide Transaction Decision Table, therefore **this feature is inactive**.
- ✧ **D52 Correction Element** -- contains the 2- to 17-character statewide control key consisting of up to 17-character Data Element Names, abbreviations, and commonly used 2-digit numbers which are used to identify the data items to be corrected in the CALSTARS Error Correction process. This table is maintained by DOF.

- ✧ **D53 Fund/Fund Source Edit Table** -- contains the 12-character control key composed of FFY, Reference, Fund and Fund Source combinations that may be used to edit fund and fund source combinations entered into the PCA Table and accounting transactions.
- ✧ **D54 Remittance Advice Message Table** -- contains the 4-character agency-defined control key and agency-defined messages available to print on claim schedule remittance advices.

RELATIONSHIP TO OTHER TABLES

Descriptor Tables validate all codes contained in the other tables. For example, all Index Code Table transactions are edited against the Descriptor Tables to ensure that codes such as Section and Subsection are established.

INPUT CODING

The structure and use of each of the accounting classification data elements contained in the Descriptor Table are defined in Volume 1, Chapter IV, "Classification Structure," of the CALSTARS Procedures Manual. Specific coding instructions are contained in Exhibit IV-DT-1, VI-DT-2 and IV-DT-3. The coding form is illustrated in Exhibit IV-DT-4.

CREATION AND MAINTENANCE

The Descriptor Tables are entered directly from the CALSTARS Descriptor Table Maintenance Form (CALSTARS 1). Functions **A**=ADD, **D**=DEL, **C**=CHNG, **P**=PRT, **F5**=VIEW MASTER and **F6**=RECALL MAINT and **F10**=DEL MAINT may be used. Descriptions of these functions may be found in the *Table Maintenance Functions* section of Chapter IV.

There are no optional fields in agency maintained Descriptor sub-tables that would allow a Change (**C**) to blank any data using '\$' signs. A '\$' sign is not allowed in the first position of the Title.

All table maintenance activity must be recorded on the Table Maintenance Control Log (CALSTARS 20) as described in the *Table Maintenance Activity Log* section of Chapter IV.

SPECIAL CONSIDERATIONS

Unlike other tables, the Table Entry key for each sub-table is different. The sub-table number must be entered in the sub-table Control Key as shown on Exhibit IV-DT-1. The Organization Code is fixed based on the agency's sign-on(s).

Some sub-tables are dependent on other sub-tables. For example, D02 (Section) must be in place before entering a D03 (Sub-Section) transaction; D06 (Sub-Sub-

Unit) cannot be successfully entered without having D02, D03, D04 and D05 in place. Relational sub-tables may be entered at the same time, but if an error is detected in any upper level sub-table entry the associated lower level sub-table will also be in error; e.g., D03 Table (Sub-Section) code 30.10 will fail if the D02 Table (Section) code 30 is not successfully entered prior to, or on the same day.

EDIT RULES

All error codes and messages for table maintenance transactions are defined in Volume 4 of the CALSTARS Procedures Manual.

OUTPUTS

The DT Table maintenance program has three outputs for each sub-table:

Maintenance Activity Report (CSB901 nn where ' nn ' is the sub-table number), shown in Exhibit IV-DT-5, shows each transaction entered via the on-line screen and a message for each transaction violating an edit rule;

Maintenance Activity Report (CSB904 nn where ' nn ' is the sub-table number) shows each transaction processed from external input files and a message for each transaction violating an edit rule; and

Table Listing Report (CSB902 nn where ' nn ' is the sub-table number), shown in Exhibit IV-TD-6, is produced when a function **P** is entered.

Each sub-table must be requested separately; e.g., 'P' for 02, 'P' for 15, etc. There is no method for requesting a listing of all of the sub-tables with one print command.

CONTROL

The Descriptor Tables affect all levels of accounting and reporting through their relationship with the other files and tables. However, changes in the descriptor titles have no effect on financial data, so title changes can be made as the need arises.

Careful control of deletions is mandatory since there is no automatic editing to ensure that codes are not deleted accidentally. Maintain logs to ensure that all modifications to the Descriptor Tables are entered and processed. Check all submitted transactions to make sure that they were correctly processed.

Descriptor Tables are without regard to Funding Fiscal Year although they may define coding combinations that use fiscal year; e.g., the D45 and D53 tables. They continue in CALSTARS until modified or deleted.

Sub-tables with Organization Code **0000** in the ORG CODE field cannot be viewed or modified by CALSTARS agency staff. These tables are maintained centrally by the CALSTARS staff.

EXHIBIT IV-DT-1
DESCRIPTOR TABLE INPUT CODING INSTRUCTIONS

Descriptor Table Name	Table ID No.	Org Code	Key Length	Key Type ^{2/}	Table Entry Key	Reference Data	Title
Organization	01	0000 ^{1/}	4	N	Organization ^{3/}	1-digit status 2-alpha ROPES printer ID 2-alpha dept./billing code 2-digit 1 st yr. on CALSTARS 1-not currently used 2-alpha analyst (2 analysts intl.) 1-alpha location 1-alpha size 7-alpha RJE/VPS (see Exhibit IV-DT-2 for additional information)	Organization Title
Section	02	Org Code	2	N	Section	None	Section Title
Sub-Section	03	Org Code	4 (2) (2)	N N	Section Sub-Section	None	Sub-Section Title
Unit	04	Org Code	6 (2) (2) (2)	N N N	Section Sub-Section Unit	None	Unit Title
Sub-Unit	05	Org Code	8 (2) (2) (2) (2)	N N N N	Section Sub-Section Unit Sub-Unit	None	Sub-Unit Title
Sub-Sub-Unit	06	Org Code	10 (2) (2) (2) (2) (2)	N N N N N	Section Sub-Section Unit Sub-Unit Sub-Sub-Unit	None	Sub-Sub-Unit Title
Category	09	0000 ^{1/}	1	N	Category ^{3/}	None	Category Title

EXHIBIT IV-DT-1
DESCRIPTOR TABLE INPUT CODING INSTRUCTIONS

Descriptor Table Name	Table ID No.	Org Code	Key Length	Key Type ^{2/}	Table Entry Key	Reference Data	Title
Category/Object	10	0000 ^{1/}	3 (1) (2)	N N	Category ^{3/} Object ^{3/}	None	Object Title
Object Detail	11	0000 ^{1/}	3	N	Object Detail ^{3/}	<u>9-digit Object Detail:</u> 1-digit Category ^{3/} 2-digit Object ^{3/} 1-digit CFIS Category 2-digit CFIS Object 3-digit Object Detail ^{3/} <u>4-char Reportable Paymnt. Ind.:</u> (see Exhibit IV-DT-3)	Object Detail Title
Agency Object	12	Org Code	5 (3) (2)	N N	Object Detail ^{3/} Agency Object	None	Agency Object Title
Program	15	Org Code	2	N	Program	None	Program Title
Element	16	Org Code	4 (2) (2)	N B	Program Element	None	Element Title
Component	17	Org Code	7 (2) (2) (3)	N B N	Program Element Component	None	Component Title
Task	18	Org Code	10 (2) (2) (3) (3)	N B N N	Program Element Component Task	None	Task Title
PCA Level 1	19	Org Code	5	B	PCA Level 1	None	PCA Level 1 Title
Funding Source	20	0000 ^{1/}	1	A	Funding Source ^{3/}	None	Fund Source Title
GAAP Fund	21	0000 ^{1/}	1	B	Fund ^{3/}	None	GAAP Fund Title

EXHIBIT IV-DT-1
DESCRIPTOR TABLE INPUT CODING INSTRUCTIONS

Descriptor Table Name	Table ID No.	Org Code	Key Length	Key Type ^{2/}	Table Entry Key	Reference Data	Title
Fund	22	0000 ^{1/}	4	N	Fund ^{3/}	1-char GAAP Fund Type ^{3/} 1-char Funding Source ^{3/} 1-char <u>Shared Fund Ind.</u> : S - Shared Fund T - Shared Federal Trust N - Non-shared Fund M - Non-shared Fed Fund F - Federal Trust Fund 1-char <u>State Appropriation Limit</u> (SAL) Code (Required for all) E - Excluded I - Included O - Always excluded	Fund Title
Fund Detail	23	Org Code	6 (4) (2)	N B	Fund ^{3/} Fund Detail	1-digit <u>Allotment Control Ind.:</u> 0 - Fund Level 1 - Fund Detail Level ^{5/} 1-digit <u>Approp. Control Ind.:</u> 0 - Fund Level 1 - Fund Detail Level ^{4/5/} 1-digit <u>Cash Control Ind.:</u> 0 - Fund Level 1 - Fund Detail Level ^{4/} 1-digit <u>Grant/Proj. Control Ind.:</u> 0 - Fund Level 1 - Fund Detail Level ^{5/} 3-digit <u>SCO Sub Fund Number</u> (Approp. Cntrl Ind. must be 1) 12-digit <u>CalATERS Vendor</u> <u>Number/Suffix</u> (only allowed for Fund 0998)	Fund Detail Title
Character	24	0000 ^{1/}	1	N	Character ^{3/}	None	Character Title

EXHIBIT IV-DT-1
DESCRIPTOR TABLE INPUT CODING INSTRUCTIONS

Descriptor Table Name	Table ID No.	Org Code	Key Length	Key Type ^{2/}	Table Entry Key	Reference Data	Title
Method	25	0000 ^{1/}	1	N	Method ^{3/}	None	Method Title
Reference	26	Org Code	3	N	Reference	None	Reference Title
Sequence	27	Org Code	2	N	Sequence (table not used)	Not applicable	Not applicable
General Ledger Account	31	0000 ^{1/}	4	N	General Ledger Acct ^{3/}	1-letter <u>Dr/Cr Indicator</u> : D - Debit C - Credit 1-digit <u>Close Indicator</u> : 0 - Budgetary 1 - Real Account (bal. not closed at YE) 2 - Nominal Account (bal. closes at YE)	General Ledger Account Title
Subsidiary	32	Org Code	12 (4) (8)	N N	General Ledger Acct ^{3/} Subsidiary Account	None	Subsidiary Title
Receipt Source	33	0000 ^{1/}	6	N	Receipt Source ^{3/}	4-digit General Ledger Acct. ^{3/} <i>1st posting:</i> 1-digit <u>Summary Appropriation File Indicator</u> : + = Add (debit) - = Subtract (credit) 2-digit <u>Financial Field Posting Indicator</u> : 23 - Unremitted Abatments 24 - Unremitted Reimbs. 25 - Unremitted Revenue 26 - In-transit Abatements 27 - In-transit Reimbs. 28 - In-transit Rev (<i>cont.</i>)	Receipt Source Title

EXHIBIT IV-DT-1
DESCRIPTOR TABLE INPUT CODING INSTRUCTIONS

Descriptor Table Name	Table ID No.	Org Code	Key Length	Key Type ^{2/}	Table Entry Key	Reference Data	Title
Receipt Source (continued)	33					<p>1-digit <u>Match Indicator</u>:</p> <p>M - Detail transaction must find record match</p> <p>N - Detail transaction must not find record match</p> <p>Blank - No file control</p> <p>2nd <u>posting</u>:</p> <p>1-digit <u>Summary Appropriation</u> <u>File Indicator</u>:</p> <p>+ = Add (debit)</p> <p>- = Subtract (credit)</p> <p>2-digit <u>Financial Field Posting</u> <u>Indicator</u>:</p> <p>23 - Unremitted Abatments</p> <p>24 - Unremitted Reimbs.</p> <p>25 - Unremitted Revenue</p> <p>26 - In-transit Abatements</p> <p>27 - In-transit Reimbs.</p> <p>28 - In-transit Revenue</p> <p>1-digit <u>Match Indicator</u>:</p> <p>M - Detail transaction must find record match</p> <p>N - Detail transaction must not find record match</p> <p>Blank - No file control</p> <p>1-char <u>State Appropriation Limit</u> (SAL) Code (Required for 1st digit 1 Source codes)</p> <p>E - Excluded</p> <p>I - Included</p> <p>O - Always excluded</p>	

EXHIBIT IV-DT-1
DESCRIPTOR TABLE INPUT CODING INSTRUCTIONS

Descriptor Table Name	Table ID No.	Org Code	Key Length	Key Type ^{2/}	Table Entry Key	Reference Data	Title
Agency Source	34	Org Code	8 (6) (2)	N B	Receipt Source ^{3/} Agency Source	None	Agency Source Title
Location	35	Org Code	6	N	Location	None	Location Title
Federal Catalog Number	40	Org Code	8 (5) (3)	N N	Catalog Number ^{3/ 6/} SCO Project ID No.	None	Federal Catalog Number Title
Project	42	Org Code	6	B	Project code	None	Project Title
PCA Activity	43	Org Code	9 (5) (4)	B B	PCA Number PCA Activity	None	PCA Activity Title
Agency Conversion Table	45	0000 ^{1/}	10 (3) (3) (4)	N N N	SCO Payroll Agency Number Attendance Reporting Unit (ARU) s/b = 000 <i>unless agency reqrd.</i> FFY (yyyy, start)	4-digit Organization ^{3/} 4-digit Fund ^{3/} 1-digit Fund Type: 2 = Cash In St. Treasury	Agency Name and Year
Pay Period Table	46	0000 ^{1/}	6 (4) (2)	N N	Pay Period Year (yyyy) Pay Period Month (mm)	8-digit Pay Period -- Start (yyyymmdd) 8-digit Pay Period -- End (yyyymmdd) 3-digit SCO Monthly Hours 8-digit Warrant Issue Date (yyyymmdd)	Month and Year of Pay Period
Payroll Object Conversion table	47	Org Code	3	N	SCO Blanket Serial Number	3-digit Object Detail ^{3/} 2-digit Agency Object (optional)	Payroll Object Conversion Title

EXHIBIT IV-DT-1
DESCRIPTOR TABLE INPUT CODING INSTRUCTIONS

Descriptor Table Name	Table ID No.	Org Code	Key Length	Key Type ^{2/}	Table Entry Key	Reference Data	Title
Object Conversion Table	48	Org Code	16 (6) (5) (5)	B N N	Project Number Object – low (Object Detail ^{3/} & Agy.) Object – high (Object Detail ^{3/} & Agy.)	6-digit Conversion Object (Category, Object, Obj. Detail)	Conversion Object Title
<i>Agency Transaction Data –(inactive)</i>	49	Org Code	3	--	Not available	Not available	not available
Correction Element	52	0000 ^{1/}	2 - 17	B	Data Element Number or Data Element Abbreviation or Data Element Name	2-digit Data Element Length 1-alpha <u>Correction Level Indicator:</u> B - Batch, header and all detail H - Header only D - Detail transaction only G - Group transaction, all detail in batch 1-digit <u>Delete Indicator:</u> Y/Blank - Yes N - Not allowed 1-alpha <u>Field Format Ind:</u> N - Numeric only A - Alphanumeric S - Special chars. Allowed D - Date (yymmdd) M - 2-char month (FM) 1-alpha <u>Field Filled Ind:</u> Y - Field must be filled N - Field not filled (variable) 20-alpha-numeric Program Data Field Name 3-digit Detail Record Location	Optional

EXHIBIT IV-DT-1
DESCRIPTOR TABLE INPUT CODING INSTRUCTIONS

Descriptor Table Name	Table ID No.	Org Code	Key Length	Key Type ^{2/}	Table Entry Key	Reference Data	Title
Fund/Fund Source Edit	53	Org Code	12 (4) (3) (4) (1)	N N N A	Funding Fiscal Year (yyyy-start) Reference Fund Fund Source	None	Optional
Remittance Advice Message Table	54	Org Code	4 (3) (1)	B N	Message number Line number (1-9)	None	Message Text (max. 30 characters)

^{1/} Statewide table -- Maintained by Dept. of Finance. Agencies have no access.

^{2/} Type of field: A = alpha, B = both alpha and numeric, N = numeric.

^{3/} UCM - *Uniform Codes Manual*.

^{4/} Needed for Claim Schedule posting, SCO reconciliation and General Ledger posting.

^{5/} If selected, all PCAs with this Fund should use it.

^{6/} Federal Catalog numbers for Federal Grants can be found on the Internet at <http://www.gsa.gov/fdac/>.

EXHIBIT IV-DT-2
D01 - ORGANIZATION CODE REFERENCE DATA DETAIL

Reference	Length	Valid Values
STATUS	1	The 1-digit status of the agency. 0 - Future Implementation 1 - Pre-Implementation Support 2 - First Year Implementation Support 3 - Specific Support 4 - Other Support 5 - Hotline Support Only 6 - Self or Special Support (Corrections, Education, etc.) 7 - Consumer Affairs Boards & Bureaus 8 - Rollup Structure (Any organization that is used by the UCM in rollup structure on agencies' OC or IC table must be on D01. No other data is usually shown.) 9 - Other Accounting System (the only current usage is for organizations that have gone off of CALSTARS). The only reference data shown is the "DEPT" and the "YEAR".
ROPES	2	Two-letter code for the ROPES destination. If it is different than Department code, then it shows that another agency (or Headquarters) does the accounting.
DEPT	2	Two-letter code that describes the department, board or commission and is used for the HWDC billing account. If it is the same as the ROPES ID, the agency does its own accounting.
YEAR	2	The first year the agency was on CALSTARS
AD HOC	1	Agency is authorized to use Adhoc (<i>Obsolete</i>). Y - Yes N - No
ANALYST	2	First position is Client Service's (CS) Primary/Lead Analyst; second position is CS Secondary/Backup Analyst. Shown only for Status 1-4.
LOCATION	1	Location of accounting office: F - San Francisco or Bay Area L - Los Angeles or greater Los Angeles area O - Other location (Other than Sacramento, SF or LA) S - Sacramento
SIZE	1	Characterization of accounting staff. (Determined from FSCU Survey - fixed at the time of implementation by CS.) L - Large- 31+ M - Medium - 15-30 S - Small - 14 or less
RJE/VPS	7	Remote Job Entry code for an agency that uses RJE or the Virtual Printer System printer identification for an agency that is connected through VPS.

EXHIBIT IV-DT-3
D11 - OBJECT DETAIL REFERENCE: REPORTABLE PAYMENTS INDICATORS

Form Type ^{a/}	Box Number	RPI On RA	1099 Destination
Blank	Blank	Blank	Not applicable
I	01	5 ^{b/}	Interest
M	01	1	Rents
M	02	2	Royalty Payments
M	03	3	Other Income
M	06	6	Medical and Health Care Services Payments
M	07	7	Non-employee Compensation

^{a/} Form type: I = interest and M = miscellaneous

^{b/} This RPI is assigned when the input transaction has an RPI = 8.
The Remittance Advice will display RPI = 5.

EXHIBIT IV-DT-4

CALSTARS 1 <small>(Rev. 1/98)</small>	STATE OF CALIFORNIA CALSTARS DESCRIPTOR TABLE MAINTENANCE FORM	ORG _____
PREPARED BY: _____ DATE: _____ ENTERED BY: _____ DATE: _____		
FUNCTION <input style="width: 20px; height: 20px;" type="text"/>	TABLE ID NO. <input style="width: 20px; height: 20px;" type="text"/>	TABLE ENTRY KEY <input style="width: 280px; height: 20px;" type="text"/>
REFERENCE DATA <input style="width: 340px; height: 20px;" type="text"/>		
TITLE <input style="width: 640px; height: 20px;" type="text"/>		
<hr/>		
FUNCTION <input style="width: 20px; height: 20px;" type="text"/>	TABLE ID NO. <input style="width: 20px; height: 20px;" type="text"/>	TABLE ENTRY KEY <input style="width: 280px; height: 20px;" type="text"/>
REFERENCE DATA <input style="width: 340px; height: 20px;" type="text"/>		
TITLE <input style="width: 640px; height: 20px;" type="text"/>		
<hr/>		
FUNCTION <input style="width: 20px; height: 20px;" type="text"/>	TABLE ID NO. <input style="width: 20px; height: 20px;" type="text"/>	TABLE ENTRY KEY <input style="width: 280px; height: 20px;" type="text"/>
REFERENCE DATA <input style="width: 340px; height: 20px;" type="text"/>		
TITLE <input style="width: 640px; height: 20px;" type="text"/>		
<hr/>		
FUNCTION <input style="width: 20px; height: 20px;" type="text"/>	TABLE ID NO. <input style="width: 20px; height: 20px;" type="text"/>	TABLE ENTRY KEY <input style="width: 280px; height: 20px;" type="text"/>
REFERENCE DATA <input style="width: 340px; height: 20px;" type="text"/>		
TITLE <input style="width: 640px; height: 20px;" type="text"/>		
<hr/>		
FUNCTION <input style="width: 20px; height: 20px;" type="text"/>	TABLE ID NO. <input style="width: 20px; height: 20px;" type="text"/>	TABLE ENTRY KEY <input style="width: 280px; height: 20px;" type="text"/>
REFERENCE DATA <input style="width: 340px; height: 20px;" type="text"/>		
TITLE <input style="width: 640px; height: 20px;" type="text"/>		
<hr/>		
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EXHIBIT IV-DT-5

```
CSB90142 *****
                        CALSTARS      DEPARTMENT OF AIR QUALITY      *****
                                DT - T A B L E   M A I N T E N A N C E   REPORT      ORG NUMBER:   9990
09/10/2000 (17:58) *****                                ORG PAGE:       1
                                D42 PROJECT NO A C T I V I T Y   R E P O R T      RUN PAGE:       1
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----- RECORD KEY ----- C ----- T I T L E ----- REFERENCE DATA ----- ERROR CODES AND MESSAGES
XXXXXXXXXXXXXXXXXXXXXXXXX X XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
001203                      A 2000 WINTER STORMS
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EXHIBIT IV-DT-6

CSB90204 *****
CALSTARS D T - T A B L E M A I N T E N A N C E R E P O R T
09/10/2000 (17:58) *****
D04 UNIT T A B L E L I S T I N G

ORG NUMBER: 9990
ORG PAGE: 1
RUN PAGE: 1

ORG	DESCRIPTOR KEY	D E S C R I P T O R T I T L E	LP-DATE
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9990	104001	CHIEF-ENFORCEMENT BRANCH	06/22/92
9990	104010	LEGAL DIVISION	08/06/93
9990	104020	CONSERVATION DIVISION	08/06/93
9990	104030	ENFORCEMENT DIVISION	08/06/93
9990	104101	DEPUTY - ENFORCEMENT	07/28/97
9990	104701	AIR QUALITY DIVISION	06/22/95

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